



Prof. K S VERMA
DIRECTOR

*Sri Abhilekh O/c website
for Uploading pl.
K S Verma
10/9/15*

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MINUTES OF THE LIBRARY COMMITTEE MEETING HELD ON 10/09/2015 AT 4.00 PM

A meeting of Library committee was held on 10/09/2015 at 4.00 PM in the office of Director to frame the rules of the library. The committee members were present as follows:

- | | |
|---------------------------|------------------|
| 1- Director | Chairman |
| 2- All Head of Department | Member |
| 3- Incharge library | Member secretary |

Following decisions have been taken and rules have been framed for the smooth conduct of the library. All the members decided that library should be shifted in the Jai ram verma central library and automation of library should be done soon as possible. Timing of library should be upto 8.30 PM. E-Books and print journals are essential for the students. Emphasis should be given to teach the students with NPTEL courses and video lectures available. An equipped room will be available in the library for this so that the students may avail the facility. Newspapers/periodicals should be kept for reading in the library.

- 1- Six books (text) will be issued for one semester to each student. Student will return these books after examination. Four books (reference) may be issued for fifteen days only. Rs 50=00 will be charged per day as fine if not returned on due date.
- 2- Reserved books will be not issued to students. They can study in the library. However faculty members may get issued these books for two days only. Print journals/ periodicals will not be issued.
- 3- Library members will deposit new book of latest edition if they lost/stolen the book. Otherwise they will have to deposit double the cost of that book.

(A K Upadhaya)
Lib Incharge

(K S Verma)
Director