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Rajkiya Engineering College  
Ambedkar Nagar-(U.P.)Pin-224122

Advertisement No.: 01 /Advt./REC/2016

Dated 22.10.2016

**(B) Non Teaching & Technical Supporting Post-**

Applications are invited for the following vacant Non Teaching & Technical Supporting Post on prescribed format available on the Institute website [www.mkrecit.ac.in](http://www.mkrecit.ac.in) All posts carry allowances and other benefits as approved by the Govt. of U.P. from time to time. Higher pay may be considered for highly qualified & experienced candidates. The dully completed application in all respect alongwith necessary documents and a demand draft of Rs. 1000/- (Rs. 500/- for SC/ST candidates) only drawn in favour of Director, Rajkiya Engineering College, Ambedkar Nagar (U.P.) payable at Ambedkar Nagar (U.P.) should reach to the **Director, Rajkiya Engineering College, Ambedkar Nagar (U.P.) Pin-224122 latest by November 21, 2016.**

**1-Details of vacant Posts and qualifications-**

1.	Workshop Supdt (UR)	15600- 39100+6600	Ist Class Master's Degree in Mechanical /Production/Industrial. Engg. with a 5 years experience in Reputed Workshop or Bachelors Degree in Mechanical /Production/Industrial. Engg with 7 years experience in any reputed Industry/Workshop as asstt, engineer or equivalent.
2.	Jr. Computer Programmer & Network Engineer (UR)	9300-34800+4600	Masters' Degree in Computer Sc. Or B.Tech. Degree in Computer Sc. & Engg. or M.C.A. with 2 year experience or Post Graduate Diploma in Computer Sc. With 7 years relevant experience.
3.	Junior Engineers (Civil /Electrical.) (1 UR+1 UR)	5200-20200+2800	First or High Second Class diploma in relevant discipline from recognized Institution with two year experience in relevant field.
4.	.Instructor Civil/Electrical,WS,I T (2 UR+1 OBC+1 SC)	9300-34800+4200	Ist or High Second Class Diploma in relevant discipline from recognized Institutions with Two year experience in relevant field.
5.	Computer Operator (UR)	9300-34800+4200	<ol style="list-style-type: none"> <li>1. Intermediate with Diploma in Computer science or Certificate in Doeacc.</li> <li>2. Data Entry Knowledge in Hindi and English on MS office/Lotas/smartssuts in doss/unix windows.</li> <li>3. Exposure in noble window NT.</li> <li>4. Typing Speed of 25/40 words P/M in Hindi and English.</li> </ol>
6.	Mechanic Grade-A Civil/Electrical/WS (1 UR+1 OBC+1 SC)	5200-20200+2800	High School with ITI Certificate and 3 years experience in relevant field.

7.	Lab Technician Electrical/IT/Civil (1 UR+1 OBC+1 SC)	5200-20200+2800	High School with ITI Certificate and 3 years experience in relevant field.
8.	Lab Assistants Chem,PHY-1, Civil,Elect,IT-5,WS-4 (11 UR+6 OBC+4SC)	5200-20200+1900	Intermediate with Science & two years experience of working in Science Lab or High School with ITI Certificate and 5 years experience in relevant field or diploma in appropriate discipline.
9.	Electricians (1 UR+1 OBC+1 SC)	5200-20200+1900	ITI Certificate with one year experience in relevant field / Wireman License
10.	Registrar (UR)	15600-39100+6600	First Or High Second Class Bachelors Degree with Seven year experience in responsible capacity in an University or in a Technical Institution or in any Government Department at the post of Dy. Registrar or equivalent. Good knowledge of Hindi and English. Desirable (a) Degree in Law / MBA and knowledge of Computer Application. (b) Experience in establishment and general administration & accounts in a responsible positions in a reputed Technical Institution / Government organization.
11.	Accounts Officer (UR)	15600-39100+5400	Finance & Accounts Services on deputation by the Government of U.P.
12.	Medical Officer (Male) (UR)	15600-39100+5400	MBBS or equivalent degree as approved by the Indian Medical Council with some working experience.
13.	Asstt. Registrar (UR)	9300-34800+4600	First Or High Second Class Bachelors Degree with Five years experience of office working in supervisory grade with knowledge of U.P. Govt./University/Engineering College or equivalent rules. Desirable- Degree in Law / MBA and knowledge of Computer Application or experience in accounts in a responsible position.

14.	Physical Training Instructor (UR)	5200-20200+2800	As per UGC Qualification.
15.	Dy. Librarian (UR)	9300-34800+4600	Post Graduate degree in Library Sc. with 07 year experience as asstt. Librarian or equivalent. Desirable knowledge of Computer Application in Library and Internet.
16.	Assistant Librarian (UR)	5200-20200+2800	Bachelors' Degree in Library Sc.with 05 years experience in any Engg. College/University Library or Post Graduate degree in Library Sc. With 03 year experience. Desirable knowledge of Computer Application in Library and Internet.
17.	Cataloguers (UR)	5200-20200+2800	Bachelors' Degree in Library Sc.with 01 years experience in any educational Institutions and Computer awarness or Diploma in Library Sc. With 02 year years experience in any educational Institutions and Computer awarness.
18.	Accountant (UR)	9300-34800+4200	M.Com (Accountancy) with atleast 04year working experience or Post Graduate Deploma in Accountancy with 05 years experience in Account working desirable BBA or ICWA certificate.
19.	Head Assistant (UR)	9300-34800+4200	Intermediate with certificate of C.C.C Doyak Certificate (DOEACC) & Typing speed Hindi/English both 25/30 Per minutes with 07 year office working experience .
20.	Sr. Clerk (UR)	5200-20200+2800	Intermediate with certificate of C.C.C Doyak Certificate (DOEACC) & Typing speed Hindi/English both 25/30 Per minutes with 05 year office working experience .
21.	Routine-G. Clerk / Typist (3 UR+2OBC+1 SC)	5200-20200+2000	Intermediate with certificate of C.C.C Doyak Certificate (DOEACC) & Typing speed Hindi/English both 25/30 Per minutes.
22.	Store Keeper (UR)	5200-20200+2000	Intermediate with 01 years working experience in any Government / Semi Government organization or Educational Institutions. Desirable knowledge of Computer Application .
23.	Driver (2 UR)	5200-20200+1900	Class-8th Pass with Driving Licence and 2 year experience of Driving.

24.	Hostel Asstt. (2 UR+1OBC+1 SC)	5200-20200+1900	Intermediate with certificate of C.C.C Doyak Certificate (DOEACC) & Typing speed Hindi/English both 25/30 Per minutes.
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## II- General Conditions:-

1. Essential/Desirable Qualifications and Experience on the last date of application are as per as given on the Institute website. Age limit shall be considered as per U.P. Govt. rule.
2. Number and nature of vacancies may be changed. No claim arising out of the change in nature and/or number of posts advertised shall be admissible.
3. The Institute reserves the right to not fill any or all the advertised posts.
4. The employed candidates must send their applications through proper channel. However, an advance copy may be sent and NOC must be produced at the time of interview.
5. Candidates applying for multiple posts should send separate application for each post.
6. No TA/DA shall be provided to the candidates for attending the interview.
7. Candidates should essentially bring the original documents in support of their claim in application form and as prescribed in interview letter, failing which they shall not be considered for interview.
8. The qualification and experience prescribed are the minimum and mere possession of the same shall not entitle a candidate to be called for the interview.
9. The horizontal reservation for female candidates, dependent of freedom fighters and Ex-serviceman will be applicable as per State Government Rules.
10. Candidates Not possessing the prescribed qualification and experience on the last date of application shall not be considered in any case.
11. A screening board shall scrutinize all the applications for recommending the candidates to be called for interview. No representation from those, not being recommended and not called for the interview will be entertained at any stage.
12. The application form must be supported by attested copies of marks sheets/certificates/degrees/caste certificate/age certificate/experience/no objection certificate/ as mentioned in application form. A passport size attested photograph should be affixed on the application form in the space provided.
13. Incomplete applications or applications received after the last i.e. 21.11.2016 shall not be entertained.
14. Candidates belonging to the Schedule Caste (SC)/ Schedule Tribe (ST)/ Other Backward Class (OBC) Categories of UTTAR PRADESH are only eligible for reservation in respective category. Such candidates shall have to produce the category certificate as proof of being from respective category. Candidates from OBC category shall have to produce OBC category certificate issued on a date not earlier than 6 months at the time of interview. Candidates failing to produce the valid category certificate as prescribed by U.P. Govt. shall not be allowed to appear in interview and Institute will not be responsible for the consequences arising thereof.
15. The completed application forms along with prescribed fee must reach to the Director, Rajkiya Engineering College Ambedkar Nagar U.P. Pin- 224122 through Registered/Speed Post only, latest by 21-11-2016 failing which the applications will not be considered.
16. All appointments made against these posts shall be governed by the rules and regulations as prescribed by the Institute from time to time.

**DIRECTOR**

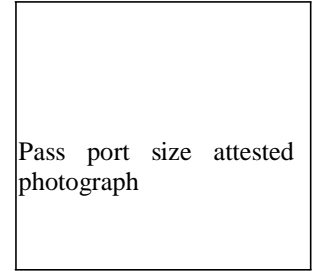
**Rajkiya Engineering College  
Ambedkar Nagar-(U.P.) Pin-224122**

**APPLICATION FORM-Non Teaching and Technical Supporting Post**

**Post Applied for(with category)**.....**Department**.....

(To be filled in by the candidate with ball pen in his / her own handwriting)

Bank Draft No.....Date.....Rs.....



1.Name(in Block letters).....

2.Date of Birth.....

3.Father's /Husband's Name.....

4.Address for correspondence .....

.....PIN Code.....

5.Nationality .....6.Married/Bachelor.....

7.Whether belong to SC/ST or OBC Category of U.P., if yes write category and attach certificate on proforma prescribed by U.P. Govt.....

8.Permanent address.....PIN Code.....

9. Phone Nos./Mobile No.....

10.E- mail address(essentially required).....

11.Are you physically handicapped? If yes write type(Visual/hearing/locomotive)and attach certificate issued by The C.M. O. ....

12.Name of the State (domicile) to which candidate belongs.....

13.**Educational Qualifications:** (High School or equivalent onwards .Attested copies of certificates, degrees and marks-sheet must be attached)

Sr. N.	Examination	School/College/ University	Year of passing	Subject(s)	Division And Marks (%)	Distinction/ Gold Medal /Rank, if any
1.	High School					
2.	Intermediate					
3.	B.A./B.Sc./B.Tech/ B.Com.(tick¥)					
4.	M.A./M.Sc./M.Com. /MCA/ M.Tech./ M.B.A.(tick¥)					
5.	Ph.D.					
6.	Others(M-Phil/ NETetc.)					

14. Experiences:.....

	Name of Post	Date of joining	Date of leaving	Pay Scale	Basic pay	Name of Employer	Experience In years
1	2	3	4	5	6	7	8
1.							
2.							
3.							
4.							

15. Minimum salary acceptable and joining time required.....

16.Details of any past, current involvement in any Cognizable/Criminal Offence and nature of punishment .....

17. Additional Remarks:

Applicant may mention here any special qualifications or experience, which have not been given under the above heads .If the space is in sufficient for the purpose ,necessary particulars may be given in a separate sheet of paper and attached.

18. List of enclosures:

- 1..... 2.....
- 3..... 4.....
- 5..... 6.....

I here by declare that the entries made in the form are true to the best of my knowledge and belief and ,if found incorrect/wrong later, I shall be liable to loose the employment at what ever stage it is noticed .I also under take to abide by the terms and conditions as prescribed in advertisement for the applied post and as enforced By Institute from time to time.

Place..... Date: .....

Signature of the candidate

18.FORWARDINGREMARKS

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/Organization has no objection to the candidature of the applicant being considered for the post applied for..

Date: .....

Signature and Designation of Forwarding authority



